

LIMESTONE DISTRICT SCHOOL BOARD

**RECOMMENDATION FOR APPOINTMENT/TRANSFER
PERMANENT AND LONG TERM OCCASIONAL ELEMENTARY SCHOOL TEACHING STAFF
(April, 2010)**

Vacancy Information	
Posting Memo Number:	School:
% Amount of Vacancy:	Grade/Position:
<input type="checkbox"/> Permanent <input type="checkbox"/> Permanent - 1 year term appointment <input type="checkbox"/> LTO	
If LTO, please indicate name of teacher being replaced:	
Applicant Information	
Total Number of Applications Received	
Number of Qualified Applications Received	
Interview Information	
Number of Candidates Interviewed	
Interview Team Members	
Candidates Interviewed	
Hiring Information	
Name of Recommended Candidate	
Effective Date of Appointment	
End Date if LTO/Term Appointment	
Satisfactory Reference Checks Completed By	
Authorization/Approval Process	
Signature of Principal	
Signature of Area Superintendent	
Signature of Superintendent of Human Resources	
THIS FORM, WITH A COPY OF THE SUCCESSFUL CANDIDATE'S CERTIFICATE OF QUALIFICATIONS ATTACHED, MUST BE SUBMITTED TO HUMAN RESOURCES WITHIN 24 HOURS OF THE POSITION BEING FILLED.	
FOR HUMAN RESOURCES USE ONLY	<input type="checkbox"/> Copy forwarded to ETFO